

ENGINEERING & CONSTRUCTION BULLETIN

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Type: Policy

Subject: Capital Improvements “Project Type” for Project Labeling, Workload Management, and OPS Reporting

1. Purpose:

The Capital Improvements Business Line (CIBL) provides numerous Product and Service (P&S) deliverables that must be included in different “Program” (e.g., MILCON Program) lists for workload management, project tracking, OPS reporting, Client/Supported Commander reporting and data calls. In order to accommodate this requirement, this policy provides direction on use of the eProjects field called “Project Type” which was modified to allow labeling in accordance with Program naming conventions. In addition, guidance is provided on the corresponding CIBL Product and Service (P&S) deliverable label used in the Work Induction System (WIS).

2. Background:

NAVFAC is focused on improving productivity through the uniform use of IT systems, thereby reducing production costs associated with its delivery of Products and Services. A key part of the effort is to eliminate redundant or unnecessary efforts associated with labeling and tracking CIBL work for Workload Management, OPS Reporting, Supported Commander Reporting, and data calls. A major portion of CIBL workload encompasses Region/FEC Team Final 1391 development, design, and construction oversight for new and existing facilities for our Supported Commanders. NAVFAC’s goal is to eliminate multiple spreadsheets when tracking workload and programs across all Echelons of NAVFAC.

3. Policy:

The CIBL Project Manager must use the revised eProjects “Project Type” List of Values (LOV) and the corresponding definitions as shown in the table below. The following table modifies the original list of values in eProjects for the field of “Project Type” for all Product and Services delivered by the Capital Improvements Business Line.

CIBL eProjects “Project Type” List of Values (LOV) and Definitions

Project Type LOV

Definition

1391 Final Dev

Project Development and Documentation (including Region/FEC Team 1391 and Program 1391). The MTP3 process provides for a 10% initial design in order to provide the deliverable of a Navy or Marine Corp “Region/FEC Team 1391” document and assistance with a Program 1391 document if required. Design work is not started until Preliminary Design Authorization is received from NAVFAC HQ MILCON Office.

MILCON

MILCON refers to funds from appropriations provided by a Military Construction Appropriations Act for military construction as authorized by a National Defense Authorization Act (NDAA) or other statutes. MILCON includes construction projects of all types of buildings, facilities, roads, airfield pavements, and utility systems with a funded project cost greater than \$750,000. NAVFAC Deliverables using MILCON funds are further classified as a design/construction (E2) or Land Acquisition (D29) or Utilities Energy (Z8) project.

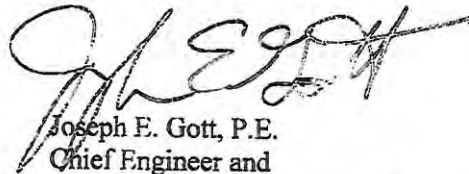
CIBL eProjects "Project Type" List of Values (LOV) and Definitions

Project Type LOV	Definition
Minor Construction	Deliverable is a design/construction project that is CNIC, Region, or Installation Funded and is a single undertaking with a funded cost of \$750,000 or less (including contract administration, SIOH and contingency) at a military installation. However, a minor construction project that corrects a life, safety or health deficiency has a construction threshold of \$1,500,000.
Other Construction	Deliverable is a design/construction project not included in any other program in this list for tracking.
Special – Centrally Managed CNIC Authority	Deliverable is a design/construction project tracked as part of the CNIC Centrally Managed Special Project Program. A project whose funded cost exceeds the Regional Commander's approval limits as specified in OPNAVINST 11010.20H. Design is not started for a Special Project unless design funds are provided from the Approval Authority representative.
Special – Regionally Managed – CNIC Approved	Deliverable is a design/construction project tracked as part of the Regional Engineer's Regionally Managed Special Project Program. A project whose funded cost exceeds the Regional Commander's approval limits as specified in OPNAVINST 11010.20H. Design is not started for a Special Project unless design funds are provided from the Approval Authority representative.
Special – Other (Non-CNIC)	Deliverable is a design/construction project tracked as part of a Non-CNIC Client's list of Special Projects. Examples of Non-CNIC clients include Marine Corps, TMA, BUMED, DLA, etc. A project whose funded cost exceeds the approval limits as specified in OPNAVINST 11010.20H. Design is not started for a Special project unless design funds are provided from the Non- CNIC Client representative.
Specific Maintenance	Scheduled facilities maintenance work required to preserve or return a real property facility to such a condition that it may be used for its designated purpose. Specific maintenance design/construction projects are individually planned, estimated and scheduled. Design is not started for a Specific Maintenance project unless design funds are provided from the Approval Authority representative. (Note: A Specific Maintenance Project greater than \$3,000,000 becomes a Special Project).
Major Maintenance and Repair (MMR)	Major Maintenance and Repair Program work (a subset of overall maintenance and repair work). Design/construction project for scheduled Utilities Maintenance or Repair work required to preserve or return a real property facility to such a condition that it may be used for its designated purpose. MMR project costs are above \$100,000, funded from NWCF, and are for utility projects (electrical, steam, water, air, waste-water treatment systems, etc).
UESC	Design/construction project required under the Utilities Energy Service Contracts (UESC) Program for Energy Management. (Note: A separate PWBL Master project record is required for Public Works Business Line Tracking.)
ESPC	Design/construction project required under the Energy Savings Performance Contracts (ESPC) Program for Energy Management. (Note: A separate PWBL Master project record is required for Public Works Business Line Tracking.)
Study/Specialty Engineering Services	An N-Line or O-Line Deliverable from the CIBL Product and Service Matrix which includes Engineering Studies, Engineering Surveys, Engineering Consultation for other Business Line work (e.g. engineering consultation requested from the PWBL to assist with an H-Line deliverable provided by the Production Division of the PWD, engineering consultation requested from EVBL, etc.) Also includes Design Criteria oversight, Range Certification activities, and Ocean Engineering deliverables.

The CIBL Project Manager will ensure that all new work is funded (i.e., in-house labor funds are input in FIS) and entered into eProjects via the Work Induction System (WIS) form. Additionally, the Project Manager - unless handled by a designated Program Manager (e.g., MILCON) - will update the Project Type field in

eProjects according to the table below. The majority of "Program" tracking relates to the breakdown of CIBL E-Line deliverables with the remainder of CIBL workload allocated to N-Line and O-Line deliverables. The following table correlates the selection of the "Project Type" with the Product and Service deliverable entered via the WIS.

Project Type (eProjects)	Applicable to the following CIBL P&S Deliverables
1391 Final Dev	E5 - Project Development and Documentation (Region/FEC Team Final 1391 and Program 1391) for MCON, MCNR, and Other Supported Commands as requested
MILCON	E2 - Design and Engineering Documents (Plans and Specs, Design Build RFPs) Supporting Category I and II work
Minor Construction	E2 - Design and Engineering Documents (Plans and Specs, Design Build RFPs) Supporting Category I and II work
Other Construction	E2 - Design and Engineering Documents (Plans and Specs, Design Build RFPs) Supporting Category I and II work
Special- Centrally Managed CNIC Authority	E2 - Design and Engineering Documents (Plans and Specs, Design Build RFPs) Supporting Category I and II work
Special – Regional Manage – CNIC Approved	E2 - Design and Engineering Documents (Plans and Specs, Design Build RFPs) Supporting Category I and II work
Special – Other (Non-CNIC)	E2 - Design and Engineering Documents (Plans and Specs, Design Build RFPs) Supporting Category I and II work
Specific Maintenance	E2 - Design and Engineering Documents (Plans and Specs, Design Build RFPs) Supporting Category I and II work
Major Maintenance and Repair (MMR)	E2 - Design and Engineering Documents (Plans and Specs, Design Build RFPs) Supporting Category I and II work
UESC	E2 - Design and Engineering Documents (Plans and Specs, Design Build RFPs) Supporting Category I and II work
ESPC	E2 - Design and Engineering Documents (Plans and Specs, Design Build RFPs) Supporting Category I and II work
Study/Specialty Engineering Services	Any N-Line (Specialty Technical Services) or O-Line (Ocean Engineering) Deliverable



Joseph E. Gott, P.E.
Chief Engineer and
Director, Capital Improvements